|  |  |  |  |
| --- | --- | --- | --- |
| **EVENT** | Flavours of Fingal 2022 | **RA REVISION** | REV000 |
| **CLIENT** | Fingal County Council | **COMPLETED BY** |  |
| **EVENT DATE** | 02nd & 03 July 2022 | **DATE OF ASSESSMENT** | 12/03/2022 |
| **EVENT LOCATION** | Newbridge House and Demense |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | | | | | |
| **HAZARD** | **RISK** | | **AFFECTS** | **CONTROL** | **RESPONSIBILITY** | **RESIDUAL RISK** | |
| **Likelihood** | **Consequence** |
|  | |  | | | | | |
| COVID-19 | * Risk of spreading the virus. * Risk of personal illness. | | * All personnel on site * General public | * Adhere to the most up to date Government and HSE COVID-19 guidelines in relation to public health, and public gatherings. * Encourage personal responsibility * Provide sufficient toilets and hand sanitisation * \*\*\* | * Fingal County Council * Event management team * Contractors and suppliers | 2 | 3 |
| Use of Contractors | * Risk of personal injury from actions of the contractors * Damage to property | | * All personnel on site * General public | * All contractors to be competent and experienced to fulfil their individual and team functions. * Adequate coordination on site to include the actions of all contractors. * Adequate communications to all contractors regarding site rules and expectations. * All contractors submit sufficient insurance, risk assessments and method statements as required. | * Fingal County Council * Event management team * Contractors and suppliers | 2 | 3 |
| Use of equipment /machinery  /build elements /structures | * Risk of personal injury from interaction with or fault/damage with items * Risk of injury from structural elements. | | * All personnel on site * General public | * Contractors must be provided with a sterile / contained working space with no unauthorised access. All event build area must be kept sterile of general public. * No vehicles are to access site without the knowledge and approval of the site manager. * All equipment, plant, facilities, build elements etc. to be appropriate for the setting and fit for purpose. * All equipment, plant, facilities, build elements etc. to be used by competent personnel only. * Only licensed drivers are permitted to operate and control any plant on site. * Keys are not to left in any unattended vehicles. * All personnel on site must wear full PPE at all times. * All temporary demountable structures (TDS) to be suitably designed for setting and use. * All TDS to be erected by competent personnel only and in accordance with the designs and drawings. Once completed a handover / completion certificate will be provided by the respective supplier. * Any alterations made to structural elements must be agreed and new documentation provided reflecting changes provided. * All statutory requirements must be complied with. * All TDS will be inspected and certified by an independent structural engineer. * Regular visual inspections on TDS will happen throughout the course of the event. | * Fingal County Council * Event management team * Contractors and suppliers * Independent Structural Engineer. | 2 | 4 |
| Weather Conditions | * Risk of personal injury * Damage to property | | * All personnel on site * General Public | * Communications with Met Eireann * Monitor conditions during all elements of event including build and derig. * Clear procedures will be agreed and developed regarding adverse weather conditions. These procedures will be communicated to all applicable to implement if/when required. | * Fingal County Council * Event management team * Contractors and suppliers | 3 | 3 |
| Slips, Trips and Falls | * Risk of personal injury from a slip, trip or fall | | * All personnel * General Public | * Regular inspections carried out to ensure there are no avoidable slip, trip or fall hazards. * Ensure all unavoidable hazards are adequately managed and highlighted to minimise risk of injury. * Constant monitoring by all personnel. * Any damage giving rise to a hazard to be managed immediately to avoid unnecessary risk. | * Fingal County Council * Event management team * Contractors and suppliers. | 2 | 3 |
| Manual Handling | * Risk of personal injury from a manual handling activity, in particular a back injury | | * All personnel * General Public | * Assess all manual handling operations and review. * Ensure there are clear procedures and mechanical aides present for manual handling operations. * Ensure all personnel are adequately trained where applicable. Training is the responsibility of the individual suppliers / contractors / team and not FCC Events Dept. * No general public to be involved in any activity involving manual handing. | * Fingal County Council * Event management team * Contractors and suppliers. | 2 | 2 |
| Electricity | * Risk of personal injury or fatality * Damage to property | | * All personnel * General Public | * All electrical work carried out is done so by a competent and registered person only. * Provision of suitable electrical appliances and installations. * All electrical appliances to be suitable for outdoor use and sufficiently IP rated. * All electrical installations to be certified once completed. | * Fingal County Council * Electrical contractor | 2 | 4-5 |
| Movement of mass crowds | * Risk of personal injury from movement of large crowds * Crush injuries * Damage to property | | * All personnel * General Public | * Adequate capacity and flow rates to be calculated for areas available and locations to be monitored to ensure maximum capacity is not exceeded. * Constant visual monitoring in all locations and communications with the safety team to minimise crowd congestion. * Adequate space and exits for expected crowds at applicable areas. * Sufficient and applicable crowd control barriers used as necessary. * Access to back of house and unauthorised areas restricted by security. * Crowd movement monitored pre, during and post event to manage crowd build up and possible pinch points. * Clear agreement between all applicable organisations. * Adequate arrangements and procedures for the movement of such crowds, including emergency procedures. * All personnel are adequately briefed pre-event. * Adequate staffing levels who are trained in their role. * Spectators diverted promptly from busy areas and restrict access if necessary. | * Fingal County Council * Event management team * Security | 2 | 3 |
| Major Incident / Emergency | * Risk of personal injury / fatality from incident * Damage to property | | * All personnel * General Public | * Emergency plan and procedures developed with all applicable personnel and suppliers. * Communicate the procedures and clarify any observations. * Clear agreement between all applicable organisations | * Fingal County Council * Event management team * Security | 2 | 3 |
| Public Order | * Risk of serious personal injury from incident * Damage to property | | * All personnel * General Public | * Presence of licenced security to monitor and report any issues. * Presence of An Garda Síochana to manage any incidents on site. | * Fingal County Council * Event management team * Security | 1 | 2 |
| Medical Emergency | * Risk of serious personal injury / fatality from medical incident | | * All personnel * General Public | * Presence of medical provider to respond to and manage any/all medical incidents. * Pre-event communications with HSE re event. | * Fingal County Council * Event management team * Medical provider | 3 | 3 |
| Fire | * Risk of serious personal injury * Burns injuries * Damage to property | | * All personnel * General Public | * Fire fighting equipment will be available on site at designated fire point locations. * Fire risk assessment carried out by designated supplier. * Constant monitoring by personnel for any fire related issues. * Continuous removal of combustible waste. * Security trained and briefed in safe use of fire fighting equipment. * Presence of medical provider to respond to any fire safety medical incidents. * Emergency Procedures in place to contact emergency services when applicable. * Pre-event consultation with emergency services. | * Fingal County Council * Event management team * Fire safety supplier | 2 | 4 |
| Ancillary  Activities | * Risk of personal injury from actions of providers * Damage to property | | * All personnel * General Public | * All ancillary activities are be pre-arranged and a full brief presented to all personnel. * All necessary documentation is completed and submitted in advance. * All ancillary activities will be adequately supervised by the supplier. | * Fingal County Council * Contractors / Suppliers | 2 | 3 |
| Use of LPG | * Risk of personal injury from explosion * Damage to property | | * All personnel * General Public | * All LPG installations will be properly installed, inspected and certified by a competent and registered gas installation engineer. * Cylinders stored in well ventilated area. * Excess cylinders removed off site. * All gas units to comply with DFB & FCC Guide to Gas at events. | * Fingal County Council * Event management team | 2 | 4-5 |
| Lack of Communications | * Risk of personal injury * Risk of control of operations | | * All personnel * General Public | * All applicable personnel must be in contact with Event Control by appropriate means. * Any defects or issues must be addressed asap. * Alternative means of communication with the crowd such as loud hailers are in place in the event of a breakdown. | * Fingal County Council * Event management team | 2 | 2 |
| Collision involving Pedestrian and Vehicle | * Risk of personal injury * Damage to vehicle | | * All personnel * General Public | * Clear signage in car parks directing pedestrians and vehicles * Designated pedestrian route * Designated traffic management team to mange the car park and advise pedestrian of suitable routes. | * Fingal County Council | 2 | 2 |
| Collision involving Vehicle and Vehicle | * Risk of personal injury * Damage to vehicle | | * All personnel * General Public | * Clear signage in car parks directing vehicles * Designated parking spaces * Designated traffic management team to manage the car park and advise drivers of suitable routes. | * Fingal County Council | 2 | 2 |
| Lost person | * Risk of undue duress or personal injury | | * General Public | * A lost person policy in place that will be communicated to all personnel in advance. * Stewards and key personnel on radio communications to convey all messages to and from event control. | * Event management team | 4 | 1 |
|  |  | |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Factor** | **Likelihood** | **Impact** | **Guidance** | | **1** | Almost impossible | Minor accident | Scratch / bruise but no lost time | | **2** | Very unlikely | Lost time accident | Temporary minor injury requiring First Aid | | **3** | Unlikely | Reportable accident | Temporary but serious injury e.g. bone fracture | | **4** | Likely | Severe injury | Permanent disability / loss of limb | | **5** | Almost certain | Fatality | Death | | |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  | |  | **Likelihood** |  | **Impact** | | | | | |  |  | **1** | **2** | **3** | **4** | **5** | |  | **1** | 1 | 2 | 3 | 4 | 5 | |  | **2** | 2 | 4 | 6 | 8 | 10 | |  | **3** | 3 | 6 | 9 | 12 | 15 | |  | **4** | 4 | 8 | 12 | 16 | 20 | |  | **5** | 5 | 10 | 15 | 20 | 25 | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | Low | | 1 - 4 | | Tolerable | | | | | Medium | | 5 - 12 | | Apply judgment | | | | | High | | 13-25 | | Reduce risk | | | | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |

This is a Preliminary Risk Assessment worksheet for the proposed Flavours of Fingal 2022. It has been developed to accompany the submission of a Preliminary Risk Assessment form for the proposed event under section 229 and 230 of the Act. It represents one element of a comprehensive risk assessment process that will be undertaken for the event which will include:

* Capacity Calculations
* RAMP analysis
* Risk Mapping

As the event planning progresses the risk assessment process will be reviewed and updated accordingly.