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| **EVENT**  | Flavours of Fingal 2022  | **RA REVISION** | REV000 |
| **CLIENT**  | Fingal County Council  | **COMPLETED BY** |  |
| **EVENT DATE**  | 02nd & 03 July 2022 | **DATE OF ASSESSMENT** | 12/03/2022 |
| **EVENT LOCATION**  | Newbridge House and Demense |  |  |

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| **HAZARD**  | **RISK**  | **AFFECTS**  | **CONTROL** | **RESPONSIBILITY** | **RESIDUAL RISK** |
| **Likelihood** | **Consequence** |
|  |  |
| COVID-19 | * Risk of spreading the virus.
* Risk of personal illness.
 | * All personnel on site
* General public
 | * Adhere to the most up to date Government and HSE COVID-19 guidelines in relation to public health, and public gatherings.
* Encourage personal responsibility
* Provide sufficient toilets and hand sanitisation
* \*\*\*
 | * Fingal County Council
* Event management team
* Contractors and suppliers
 | 2 | 3 |
| Use of Contractors  | * Risk of personal injury from actions of the contractors
* Damage to property
 | * All personnel on site
* General public
 | * All contractors to be competent and experienced to fulfil their individual and team functions.
* Adequate coordination on site to include the actions of all contractors.
* Adequate communications to all contractors regarding site rules and expectations.
* All contractors submit sufficient insurance, risk assessments and method statements as required.
 | * Fingal County Council
* Event management team
* Contractors and suppliers
 | 2 | 3 |
| Use of equipment /machinery /build elements /structures  | * Risk of personal injury from interaction with or fault/damage with items
* Risk of injury from structural elements.
 | * All personnel on site
* General public
 | * Contractors must be provided with a sterile / contained working space with no unauthorised access. All event build area must be kept sterile of general public.
* No vehicles are to access site without the knowledge and approval of the site manager.
* All equipment, plant, facilities, build elements etc. to be appropriate for the setting and fit for purpose.
* All equipment, plant, facilities, build elements etc. to be used by competent personnel only.
* Only licensed drivers are permitted to operate and control any plant on site.
* Keys are not to left in any unattended vehicles.
* All personnel on site must wear full PPE at all times.
* All temporary demountable structures (TDS) to be suitably designed for setting and use.
* All TDS to be erected by competent personnel only and in accordance with the designs and drawings. Once completed a handover / completion certificate will be provided by the respective supplier.
* Any alterations made to structural elements must be agreed and new documentation provided reflecting changes provided.
* All statutory requirements must be complied with.
* All TDS will be inspected and certified by an independent structural engineer.
* Regular visual inspections on TDS will happen throughout the course of the event.
 | * Fingal County Council
* Event management team
* Contractors and suppliers
* Independent Structural Engineer.
 | 2 | 4 |
| Weather Conditions | * Risk of personal injury
* Damage to property
 | * All personnel on site
* General Public
 | * Communications with Met Eireann
* Monitor conditions during all elements of event including build and derig.
* Clear procedures will be agreed and developed regarding adverse weather conditions. These procedures will be communicated to all applicable to implement if/when required.
 | * Fingal County Council
* Event management team
* Contractors and suppliers
 | 3 | 3 |
| Slips, Trips and Falls | * Risk of personal injury from a slip, trip or fall
 | * All personnel
* General Public
 | * Regular inspections carried out to ensure there are no avoidable slip, trip or fall hazards.
* Ensure all unavoidable hazards are adequately managed and highlighted to minimise risk of injury.
* Constant monitoring by all personnel.
* Any damage giving rise to a hazard to be managed immediately to avoid unnecessary risk.
 | * Fingal County Council
* Event management team
* Contractors and suppliers.
 | 2 | 3 |
| Manual Handling  | * Risk of personal injury from a manual handling activity, in particular a back injury
 | * All personnel
* General Public
 | * Assess all manual handling operations and review.
* Ensure there are clear procedures and mechanical aides present for manual handling operations.
* Ensure all personnel are adequately trained where applicable. Training is the responsibility of the individual suppliers / contractors / team and not FCC Events Dept.
* No general public to be involved in any activity involving manual handing.
 | * Fingal County Council
* Event management team
* Contractors and suppliers.
 | 2 | 2 |
| Electricity | * Risk of personal injury or fatality
* Damage to property
 | * All personnel
* General Public
 | * All electrical work carried out is done so by a competent and registered person only.
* Provision of suitable electrical appliances and installations.
* All electrical appliances to be suitable for outdoor use and sufficiently IP rated.
* All electrical installations to be certified once completed.
 | * Fingal County Council
* Electrical contractor
 | 2 | 4-5 |
| Movement of mass crowds  | * Risk of personal injury from movement of large crowds
* Crush injuries
* Damage to property
 | * All personnel
* General Public
 | * Adequate capacity and flow rates to be calculated for areas available and locations to be monitored to ensure maximum capacity is not exceeded.
* Constant visual monitoring in all locations and communications with the safety team to minimise crowd congestion.
* Adequate space and exits for expected crowds at applicable areas.
* Sufficient and applicable crowd control barriers used as necessary.
* Access to back of house and unauthorised areas restricted by security.
* Crowd movement monitored pre, during and post event to manage crowd build up and possible pinch points.
* Clear agreement between all applicable organisations.
* Adequate arrangements and procedures for the movement of such crowds, including emergency procedures.
* All personnel are adequately briefed pre-event.
* Adequate staffing levels who are trained in their role.
* Spectators diverted promptly from busy areas and restrict access if necessary.
 | * Fingal County Council
* Event management team
* Security
 | 2 | 3 |
| Major Incident / Emergency | * Risk of personal injury / fatality from incident
* Damage to property
 | * All personnel
* General Public
 | * Emergency plan and procedures developed with all applicable personnel and suppliers.
* Communicate the procedures and clarify any observations.
* Clear agreement between all applicable organisations
 | * Fingal County Council
* Event management team
* Security
 | 2 | 3 |
| Public Order  | * Risk of serious personal injury from incident
* Damage to property
 | * All personnel
* General Public
 | * Presence of licenced security to monitor and report any issues.
* Presence of An Garda Síochana to manage any incidents on site.
 | * Fingal County Council
* Event management team
* Security
 | 1 | 2 |
| Medical Emergency | * Risk of serious personal injury / fatality from medical incident
 | * All personnel
* General Public
 | * Presence of medical provider to respond to and manage any/all medical incidents.
* Pre-event communications with HSE re event.
 | * Fingal County Council
* Event management team
* Medical provider
 | 3 | 3 |
| Fire  | * Risk of serious personal injury
* Burns injuries
* Damage to property
 | * All personnel
* General Public
 | * Fire fighting equipment will be available on site at designated fire point locations.
* Fire risk assessment carried out by designated supplier.
* Constant monitoring by personnel for any fire related issues.
* Continuous removal of combustible waste.
* Security trained and briefed in safe use of fire fighting equipment.
* Presence of medical provider to respond to any fire safety medical incidents.
* Emergency Procedures in place to contact emergency services when applicable.
* Pre-event consultation with emergency services.
 | * Fingal County Council
* Event management team
* Fire safety supplier
 | 2 | 4 |
| Ancillary Activities | * Risk of personal injury from actions of providers
* Damage to property
 | * All personnel
* General Public
 | * All ancillary activities are be pre-arranged and a full brief presented to all personnel.
* All necessary documentation is completed and submitted in advance.
* All ancillary activities will be adequately supervised by the supplier.
 | * Fingal County Council
* Contractors / Suppliers
 | 2 | 3 |
| Use of LPG  | * Risk of personal injury from explosion
* Damage to property
 | * All personnel
* General Public
 | * All LPG installations will be properly installed, inspected and certified by a competent and registered gas installation engineer.
* Cylinders stored in well ventilated area.
* Excess cylinders removed off site.
* All gas units to comply with DFB & FCC Guide to Gas at events.

  | * Fingal County Council
* Event management team
 | 2 | 4-5 |
| Lack of Communications | * Risk of personal injury
* Risk of control of operations
 | * All personnel
* General Public
 | * All applicable personnel must be in contact with Event Control by appropriate means.
* Any defects or issues must be addressed asap.
* Alternative means of communication with the crowd such as loud hailers are in place in the event of a breakdown.

  | * Fingal County Council
* Event management team
 | 2 | 2 |
| Collision involving Pedestrian and Vehicle  | * Risk of personal injury
* Damage to vehicle
 | * All personnel
* General Public
 | * Clear signage in car parks directing pedestrians and vehicles
* Designated pedestrian route
* Designated traffic management team to mange the car park and advise pedestrian of suitable routes.

  | * Fingal County Council
 | 2 | 2 |
| Collision involving Vehicle and Vehicle | * Risk of personal injury
* Damage to vehicle
 | * All personnel
* General Public
 | * Clear signage in car parks directing vehicles
* Designated parking spaces
* Designated traffic management team to manage the car park and advise drivers of suitable routes.
 | * Fingal County Council
 | 2 | 2 |
| Lost person  | * Risk of undue duress or personal injury
 | * General Public
 | * A lost person policy in place that will be communicated to all personnel in advance.
* Stewards and key personnel on radio communications to convey all messages to and from event control.
 | * Event management team
 | 4 | 1 |
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| **Factor** | **Likelihood** | **Impact** | **Guidance** |
| **1** | Almost impossible | Minor accident | Scratch / bruise but no lost time |
| **2** | Very unlikely | Lost time accident | Temporary minor injury requiring First Aid |
| **3** | Unlikely | Reportable accident | Temporary but serious injury e.g. bone fracture |
| **4** | Likely | Severe injury | Permanent disability / loss of limb |
| **5** | Almost certain | Fatality | Death |

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|  | **Likelihood** |  | **Impact** |
|   |  | **1** | **2** | **3** | **4** | **5** |
|   | **1** | 1 | 2 | 3 | 4 | 5 |
|   | **2** | 2 | 4 | 6 | 8 | 10 |
|   | **3** | 3 | 6 | 9 | 12 | 15 |
|   | **4** | 4 | 8 | 12 | 16 | 20 |
|   | **5** | 5 | 10 | 15 | 20 | 25 |
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| Low | 1 - 4 | Tolerable |
| Medium | 5 - 12 | Apply judgment |
| High | 13-25 | Reduce risk |
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This is a Preliminary Risk Assessment worksheet for the proposed Flavours of Fingal 2022. It has been developed to accompany the submission of a Preliminary Risk Assessment form for the proposed event under section 229 and 230 of the Act. It represents one element of a comprehensive risk assessment process that will be undertaken for the event which will include:

* Capacity Calculations
* RAMP analysis
* Risk Mapping

As the event planning progresses the risk assessment process will be reviewed and updated accordingly.